

# **Draft MINUTES OF THE ERLESTOKE PARISH COUNCIL MEETING**

## **Held in the Parish Church Wednesday 1<sup>st</sup> March 2017 at 7.15**

**Present:** Cllrs, Mr S Jonik (Chairman), Mr D Moore (Vice Chairman), Mr K Lewcock, Mr J Durham, Mrs F Morgan-Fries, Ms V Neal (Locum Clerk)

### **Open Forum until 19.30 – no members of the public attended**

**146/17 Apologies:** Mr J Hunt-Davies, Mrs N Barton,

**147/17 Declarations of Interest** – Cllr Jonik declared a non-pecuniary interest re item 157/17(iv) and will not take part in the discussion.

Cllr Morgan-Fries declared a non-pecuniary interest re item 157/17(iv) and will not take part in the discussion.

Cllr Lewcock declared an interest in item 157/17(iv) and has applied for a dispensation (12 months) and submitted form. All voted to accept the dispensation.

Cllr Lewcock declared a pecuniary interest relating to item 157/17(iii)

The Register of Interests duly updated and signed.

### **148/17 To approve the minutes of the meeting held on the 11th January 2017**

Proposed: Cllr Moore Seconded: Cllr Morgan-Fries Duly signed as true record of proceedings.

**149/17 Clerk vacancy for Erlestoke Council** – There has been expressions of interest from two individuals. CVs have been requested and the council look forward to interviewing the candidates.

**150/17 Internal Auditor** - Bill Smith will be retiring. A vote of thanks was expressed by the Parish Council for all his hard work over the years.

Auditing Solutions have provided a quote of £100.00 to carry out the internal audit for 2016/17. All agreed to accept the quote. Proposed: Cllr Jonik Seconded: Cllr Moore.

**Transparency Guidelines/Grant fund:** A laptop and software has been purchased, money to be reclaimed. Funds are available to update Village website and to purchase a printer/scanner. Set up costs, training and running costs to be applied for. F Morgan-Fries to complete application form. Ideally, a webmaster needs to be found to review and run the website.

### **151/17 Wiltshire Council and Devizes Area Board Update**

1. Area Board 23<sup>rd</sup> January attended by Cllr Jonik who raised the issue about the lack of a school crossing and the serious accidents on Lower Road. The issue has been filed by Cllr Lewcock as a complaint and also an email was sent to Wiltshire Council, but no response from either. Community Area Transport Group (CATG) is to consider the application for the proposed sign on 7<sup>th</sup> March (item 10).

A petition against grammar schools in the Devizes area has been raised. The whole committee supported the petition.

2. Community Matters Meeting - Cllr Jonik attended the meeting on 13<sup>th</sup> February.
3. Boundary Changes – no update

### **152/17 Planning Decisions Received - None**

#### **Applications for Comment**

- i) **16/12210/LBC** Manor Farm Lower Road Erlestoke SN10 5UE Repair of curtilage listed cart shed.

**No objections.**

- ii) **Cllr Morgan-Fries and Cllr S Jonik withdrew from the discussion due to interests declared (item 14/17).**

**16/10612/VAR** Outbuilding at the George & Dragon St George and Dragon High Street Erlestoke Wiltshire SN10 5TX Variation of condition 3 of planning permission K/45354/FUL to allow the use of outbuildings for four units of tourist accommodation in association with the public house.

#### **Objection.**

Following the previous objection to 16/10612/VAR, the application title has been adjusted and a floor plan added. However, the Planning Support Statement has not been amended to take account of the revision in the application and doesn't substantiate the changes in use requested.

Further, the original planning permission, from which variation is requested, was 'to convert outbuildings to provide bedrooms and a tea room in association with the public house' (Planning Permission K/045354). This permission was granted with the understanding that the accommodation would be used on a temporary basis in association with an open and trading public house, and in support of the local tourist industry. With the public house remaining closed to the public it is not reasonable to consider any variation in the extant conditions of Planning Permission K/045354.

The Parish Council is also concerned with the prolonged and ongoing use of the premises in breach of the extant planning permission and trusts that the County Council will ensure a speedy resolution to this.

**Objection.**

Proposed: Cllr Moore Seconded: Cllr Lewcock. All in favour.

- iii) **Cllr K Lewcock withdrew from the discussion due to an interest declared (item 147/17). 17/00345/FUL** The Old Stables 31 High Street Erlestoke Devizes, SN10 5TZ. Demolition of existing lean too at rear of house & replacement with free standing extension & demolition of existing brick shed at rear of house & replacement with free standing extension (Revision of 16/07321/FUL)

**No objections.**

Proposed: Cllr Jonik Seconded: Cllr Moore. All in favour.

- iv) **Cllr F Morgan-Fries and Cllr S Jonik withdrew from the discussion due to interests declared (item 14717) 17/00871/LBC** St George and Dragon High Street Erlestoke Wiltshire SN10 5TX. Retrospective application for external and internal alterations to outbuilding

**Objection.**

Proposed: Cllr Moore Seconded: Cllr Durham

- v) **17/00985/FUL** 40 High Street Erlestoke Wiltshire SN10 5TZ. Demolition of existing dwelling & construction of replacement dwelling. **No objections**  
Proposed: Cllr Morgan-Fries Seconded: Cllr J Durham. All in favour

**153/17 May 2017 Councillor Elections** – details of nomination process outlined.

**154/17 Decide on the operating Procedures for the Parish Council**

**A working group is to be convened to discuss standing orders, risk assessment, financial code of conduct and financial risk assessment for discussion and adoption on 5<sup>th</sup> April 2017.**

Proposed: Cllr Morgan-Fries Seconded: Cllr Jonik. All in favour.

**155/17 Funding for a Computer and Operating Systems for the Transparency Code**

Discussed under item 151/17

**156/17 Speed Indicating Devices (SIDs)** – Requires three new batteries at £50.00 each. A licence is required to place the SIDs on the Highway. Project Skills Solutions will provide an approved course for £202.80. It was proposed that three batteries are purchased and for Cllr Moore attend the training course. Funding to be sought from the Area Board. Several other villages are interested in sharing the SIDs and spreading the cost. Risk assessments of locations to be undertaken and a rota produced. Cllr Moore to coordinate

Proposed: Cllr Jonik Seconded: Cllr Lewcock

**157/17 Pay Phone in Erlestoke** – until the mobile signal is upgraded and fibre broadband installed Erlestoke would like to keep the pay phone.

**158/17 Highways and Footpath issues** – Some pot holes have been filled in.

**159/17 On-going matters**

Safety of school children crossing the B3098 – see item 151/17

Broadband – new posts are being put in which is positive. Erlestoke House Gates, Fracking – no update

Erlestoke Lakes - low water levels. Another letter of complaint to be sent to the Environment Agency by Cllr Jonik.

Erlestoke Woods – Letter of complaint to be sent to Landmarc or MoD at Westdown Camp, as the wood is a complete mess, Cllr Jonik.

**160/17 To confirm the Current Financial Statement and accounts for payment.**

Payments: Miles & Francis grass cutting, £395.00, Clerk services for January £99.45, laptop for Parish Council £242.00, £89.50 Microsoft Office

Finances – statement of account explained. Substantial savings due to not having a clerk. Suggestion about the purchase of speed reduction equipment such as village gates and a permanent SID.

Proposed: Cllr Moore      Seconded: Cllr Morgan-Fries

Review Accounting Procedures – to be done at newly formed working group see item 154/17

**161/17 To receive reports from EPC Representatives**

- i)      **Footpaths** – no report
- ii)     **Police** – no report
- iii)    **Cricket Club** – planning to replace the pavilion.

The meeting concluded at 22.15

**The next meetings is as follows:**

**5<sup>th</sup> April 2017, from 7.15pm in the village church.**

**The Annual General Meeting 26th April 2017 - 7.30pm in the village church**

**Erlestoke Village website – [www.erlestoke.org](http://www.erlestoke.org)**