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Erlestoke Annual General Meeting Minutes 9th May, 2007 at 7:15 p.m. in the Village Hall

The Annual General Meeting commenced at 7:15 p.m.

Present

Cllr. J. Foote (In the Chair), Cllr. S. Jonik, Cllr. R. Loraine-Smith, Cllr. M. D. Gilbert, Cllr. J. Morgan, and Cllr. A. Pinnington.

In Attendance:

Veronica Brown, Parish Clerk. HMPrison Erlestoke Governor, D. Moon, and parishioners: S. and R. Marsh, G. Phillips, and D. Oram.

Minute	Dialog	Resp
56/07	Apologies: Cllr. D. Turner (Delayed in traffic), Cllr. P. Rugg, and Cllr. L. Grundy	
57/07	Election of Chairman: Cllr. J. Foote, who was in the Chair for the subject meeting announced that he would not be standing for chair this coming year and that he would be resigning as Erlestoke Parish Councillor. Cllr. J. Foote stepped away from the table with his apologies and sat in the audience. The Councillors discussed how to proceed and agreed that the Vice Chairman, Cllr. J. Morgan should sit in the chair for the remainder of the meeting. Prop: Cllr. S. Jonik; Sec: M. Gilbert The Councillors discussed how to proceed with the election of the chair without Cllr. D. Turner present. Councillors agreed to defer the remainder of the agenda until after the Annual Parish Meeting. Prop: Cllr. S. Jonik; Sec: R. Loraine-Smith (after the Annual Parish Meeting)	
56/07	Apologies (Continued): WCC Cllr. P. Rugg. (Cllr. D. Turner and Cllr. L. Grundy were now present.)	

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<p>57/07</p> <p>58/07</p> <p>59/07</p> <p>60/07</p> <p>61/07</p>	<p>Election of Chairman (Continued): Cllr. J. Morgan stepped up as Chair and all councillors agreed unanimously. She will be referred to as Madame Chair. Prop. Cllr. D. Turner; Sec. Cllr. S. Jonik</p> <p>Election of Vice Chairman: Cllr. S. Jonik stepped up as Vice Chairman and all councillors agreed unanimously. Prop. Cllr. D. Turner; Sec. Cllr. R. Loraine-Smith</p> <p>Declarations of Interest: None declared.</p> <p>Minutes of AGM 24 May 2006 All councillors agreed that the minutes were an accurate record of the discussion. Cllr. J. Morgan signed the minutes. Prop. Cllr. D. Turner; Sec. Cllr. S. Jonik</p> <p>Finance The clerk presented the Statement of Accounts, from the completed Annual Return. The clerk stated that upon receiving the statement signed by the meeting chairman, the statement would be submitted to Mazars, the audit commission for review. The clerk also stated that there was a minor accounting problem from the year ending March 2006 in which two checks were accounted for twice leaving the end of year balance off by £85. The clerk said that the internal auditor, B. Smith had recommended documenting an adjustment to the cash book to remove the redundant checks from the cash balance. This was accepted. The chairman, Cllr. J. Morgan signed the Statement of accounts. All agreed to submit the annual return to Mazars for review.</p> <p>Cllr. J. Morgan raised the issue that she will need to be a signatory for cheques. The clerk will check with Lloyds TSB to determine what signatory paperwork requires updating as a result of the changes to the members of the Erlestone Parish Council.</p>	<p>VB</p>
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62/07	Appointment of Council Representatives The following appointments were made: Prison Representative will be Cllr. A. Pinnington Footpaths Representative will be Cllr. S. Jonik and Cllr. M. Gilbert Website Representative will be Cllr. S. Jonik Parish Steward Representative will be Cllr. R. Loraine-Smith Military Representative will be Cllr. R. Loraine-Smith Police Representative will be Cllr. D. Turner Prop: Cllr. J. Morgan; and Sec: Cllr. M. Gilbert Councillors agreed unanimously with the above assignments.	
63/07	Dates of Next Meetings: The next Parish Council Meeting will be held on Wednesday, 13 th June 2007 at 7:30 pm.	

The meeting closed at 10:00 pm.